

## Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

Local Unit of Government Type <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Twp <input type="checkbox"/> Village <input checked="" type="checkbox"/> Other		Local Unit Name Van Buren County Road Commission	County Van Buren
Fiscal Year End 12/31/07	Opinion Date February 28, 2008	Date Audit Report Submitted to State	

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).

YES NO **Check each applicable box below.** (See instructions for further detail.)

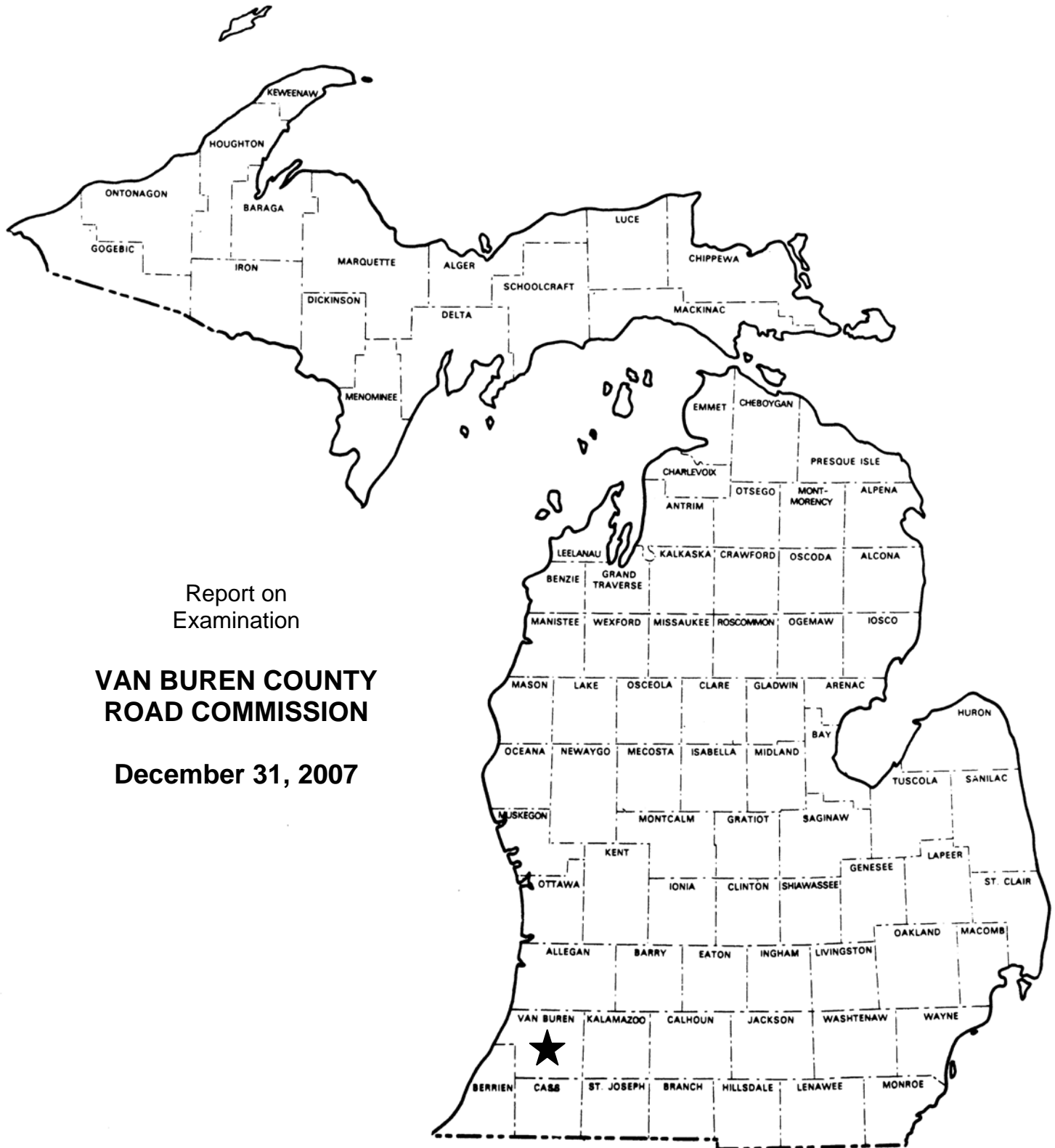
1. ☒ ☐ All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2. ☒ ☐ There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3. ☒ ☐ The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4. ☒ ☐ The local unit has adopted a budget for all required funds.
5. ☒ ☐ A public hearing on the budget was held in accordance with State statute.
6. ☒ ☐ The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7. ☒ ☐ The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8. ☒ ☐ The local unit only holds deposits/investments that comply with statutory requirements.
9. ☒ ☐ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
10. ☒ ☐ There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
11. ☒ ☐ The local unit is free of repeated comments from previous years.
12. ☒ ☐ The audit opinion is UNQUALIFIED.
13. ☒ ☐ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14. ☒ ☐ The board or council approves all invoices prior to payment as required by charter or statute.
15. ☒ ☐ To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

<b>We have enclosed the following:</b>	Enclosed	Not Required (enter a brief justification)		
Financial Statements	<input checked="" type="checkbox"/>			
The letter of Comments and Recommendations	<input type="checkbox"/>			
Other (Describe)	<input type="checkbox"/>			
Certified Public Accountant (Firm Name) Michigan Department of Treasury-Local Audit and Finance		Telephone Number 517-373-3227		
Street Address 430 West Allegan, 1st Floor Austin Building, PO Box 30728		City Lansing	State MI	Zip 48909
Authorizing CPA Signature		Printed Name Cary Jay Vaughn, CPA, CGFM		License Number 1101024355

**STATE OF MICHIGAN**  
JENNIFER M. GRANHOLM, Governor  
**DEPARTMENT OF TREASURY**



VAN BUREN COUNTY ROAD COMMISSION  
BOARD OF COUNTY ROAD COMMISSIONERS

John Roosevelt  
Chairman

William D. Rhodes  
Vice Chairman

Jean A. Stein  
Member

Lawrence B. Hummel  
Engineer/Manager

Gregory M. Pardike  
Secretary/Accountant

COUNTY POPULATION--2000  
76,263

STATE EQUALIZED VALUATION--2007  
\$3,725,977,827



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

ROBERT J. KLEINE  
STATE TREASURER

February 28, 2008

Van Buren County Road Commission  
Board of County Road Commissioners  
300 James Street  
P.O. Box 156  
Lawrence, Michigan 49064

Independent Auditor's Report

Dear Commissioners:

We have audited the accompanying basic financial statements of the Van Buren County Road Commission, a component unit of Van Buren County, Michigan, as of and for the year ended December 31, 2007, which comprises the Road Commission's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Road Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Van Buren County Road Commission as of December 31, 2007, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated February 28, 2008 on our consideration of the Road Commission's internal control over financial reporting and our test on its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing, and not to provide an opinion on the internal control over financial reporting or on

compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 1 through 9 and the budgetary comparison information in Exhibits I and J are not part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board and generally accepted accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of Van Buren County Road Commission, taken as a whole. The accompanying supplementary and related information in Exhibits K through M is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements, taken as a whole.



Cary Jay Vaughn, CPA, CGFM  
Audit Manager  
Local Audit and Finance Division

# VAN BUREN COUNTY ROAD COMMISSION

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**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Van Buren County Road Commission, we offer the readers of the Road Commission's financial statements this narrative overview and analysis of the financial activities of the Road Commission for the fiscal year ended December 31, 2007. This annual report includes financial statements that present both a short and long-term view of the Road Commission's activities.

*Overview of the Financial Statements*

The Road Commission's financial statements consist of four parts: Management's Discussion and Analysis (this section is intended to provide a basis of understanding of the Road Commission's basic financial statements), government-wide financial statements, fund financial statements, and notes to the financial statements. Supplementary information is also provided for additional informational purposes.

- The first two statements are government-wide financial statements that provide information about the Road Commission's overall financial status. These statements report information about the Road Commission, as a whole, using accounting methods similar to those used by private-sector companies. The Statement of Net Assets includes all of the government's assets and liabilities. The current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when funds are received or paid. The government-wide statements report the Road Commission's net assets and how they have changed. "Net assets" is the difference between the assets and liabilities. This is one way to measure the Road Commission's financial health.
- The remaining statements are fund financial statements that focus on individual funds, reporting the operations in more detail than the government-wide statements.

*Reporting the Road Commission as a Whole*

Government-Wide Statements

The Statement of Net Assets presents information on all of the Road Commission's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as an indicator of the Road Commission's overall fiscal position.

The Statement of Activities presents information to show how the Road Commission's net assets changed during the most recent fiscal year as compared to previous year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in past or future fiscal periods (for instance, depreciation expense associated with capital assets).

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS**

Both of the financial statements distinguish the function of the Road Commission which is principally supported by State Shared Revenues (Operating Grants). The governmental activities of the Road Commission includes providing construction and maintenance of roads and bridges, as well as contracted work on State trunklines within Van Buren County.

The Road Commission has no legally separate component units for which the Road Commission is financial accountable. In this report, financial information for the Road Commission is reported separately from the financial information presented for Van Buren County which reports the Road Commission as a component unit.

The government-wide financial statements begin on page 10.

Fund Financial Statements

A “Fund” is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Road Commission, like other units of state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The activity of the Road Commission is accounted for in only one fund which is the General Operations Fund.

Governmental Funds focus on the in-flow and out-flows of money and the balances left at year end that are available for spending. This fund is reported using an accounting method called “modified accrual accounting,” which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Road Commission’s general governmental operations and the basic service it provides. Governmental fund information helps the reader to determine whether there are less or more financial resources that can be spent in the near future to finance the Road Commission’s services.

Because the focus of the General Fund is narrower than that of the government-wide financial statements it is useful to compare the information presented for the General Fund with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government’s near-term financing decisions. Both the General Fund balance sheet and the General Fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between the General Fund and the government-wide statements.

The Road Commission maintains one governmental fund (General Operating Fund). Information is presented in the General Operating Fund balance sheet and in the General Operating Fund statement of revenues, expenditures, and changes in fund balances for the Road Commission. The General Operating Fund is a major fund for financial reporting purposes as defined by GASB Statement No. 34. The Road Commission does not maintain proprietary funds and has one Pension Trust Fund (fiduciary fund).



**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Road Commission adopts an annual appropriated budget for its fund. Budgetary comparison statements have been provided herein to demonstrate compliance with those budgets.

Notes to Financial Statements

The notes provide additional information that is essential to fully understand the data provided in the Road Commission's financial statements.

Other Information

In addition to the basic financial statements and accompanying notes, this analysis also presents certain required supplementary information. This is limited to this Management Discussion and Analysis.

***Financial Highlights***

Net assets may, over time, enable governmental agencies to determine their overall fiscal position. As shown on the Van Buren County Road Commission Net Asset Schedule, the Road Commission's assets exceeded liabilities by \$60,497,367 at the end of the calendar year.

Restricted County Road net assets decreased \$2,337,111 during 2007. The primary reason for the decrease was the result of funds earmarked for building construction was spent to complete the construction of the new garage. The capital assets-net of related debt increased by \$5,902,407 primarily due to the new facility and the new infrastructure funded by several Federal and State grants received.

Net assets as of year ended December 31, 2007 is as follows:

	<u>2006</u>	<u>2007</u>	<u>Variance</u>	<u>Percent</u>
Assets				
Current and Other Assets	\$ 9,588,574	\$ 7,250,211	\$ (2,338,363)	-24.39%
Capital Assets	<u>54,615,925</u>	<u>60,286,521</u>	<u>5,670,596</u>	<u>10.38%</u>
Total Assets	<u>64,204,499</u>	<u>67,536,732</u>	<u>3,332,233</u>	<u>5.19%</u>
Liabilities				
Long-Term Debt Outstanding	5,072,271	4,864,314	(207,957)	-4.10%
Other Liabilities	<u>2,200,157</u>	<u>2,175,051</u>	<u>(25,106)</u>	<u>-1.14%</u>
Total Liabilities	<u>7,272,428</u>	<u>7,039,365</u>	<u>(233,063)</u>	<u>-3.20%</u>
Net Assets				
Invested in Capital Assets				
Net of Related Debt	49,815,925	55,718,332	5,902,407	11.85%
Restricted for County Road	<u>7,116,146</u>	<u>4,779,035</u>	<u>(2,337,111)</u>	<u>-32.84%</u>
Total Net Assets	<u><u>\$56,932,071</u></u>	<u><u>\$60,497,367</u></u>	<u><u>\$ 3,565,296</u></u>	<u><u>6.26%</u></u>

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

Changes in Net Assets

A summary of changes in net assets for the year ended December 31, 2007 is as follows:

	Governmental Activities		Variance Increase (Decrease)	%
	2006	2007		
Program Revenue				
License and Permits		\$ 16,550	\$ 16,550	100.00%
Federal Grants	\$ 633,368	2,007,620	1,374,252	216.98%
State Grants	6,395,706	6,451,196	55,490	0.87%
Contributions From Local Units	2,496,384	3,284,600	788,216	31.57%
Charges for Services	241,717	274,129	32,412	13.41%
Contributions From Private Sources	739,392	7,872	(731,520)	-98.94%
Reimbursements	2,076	9,703	7,627	367.39%
Interest and Rents	294,513	254,229	(40,284)	-13.68%
General Revenue				
Taxes	1,673,318	1,819,569	146,251	8.74%
Gain on Equipment Disposal	120,354	210,350	89,996	74.78%
Insurance Recovery	13,039		(13,039)	-100.00%
Total Revenue	12,609,867	14,335,818	1,725,951	13.69%
Expenses				
Public Works	9,508,317	10,556,922	1,048,605	11.03%
Interest Expense	1,443	213,600	212,157	14702.49%
Total Expenses	9,509,760	10,770,522	1,260,762	13.26%
Change in Net Assets	3,100,107	3,565,296	465,189	15.01%
Beginning Net Assets	53,831,964	56,932,071	3,100,107	5.76%
Ending Net Assets	<u>\$56,932,071</u>	<u>\$60,497,367</u>	<u>\$3,565,296</u>	<u>6.26%</u>

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Road Commission's Fund

The Road Commission's General Operating Fund is used to control the expenditures of Michigan Transportation Funds distributed to Van Buren County for Road and Highway purposes.

	12/31/06 Operating Fund	12/31/07 Operating Fund	Favorable (Unfavorable) Variance	Variance Percent %
Revenue				
Taxes	\$ 1,673,318	\$ 1,819,569	\$ 146,251	8.74%
Permits	-	16,550	16,550	100.00%
Federal Grants	633,368	2,007,620	1,374,252	216.98%
State Grants	6,395,706	6,451,195	55,489	0.87%
Contributions From Local Units	2,496,384	3,284,600	788,216	31.57%
Charges for Services	241,717	274,129	32,412	13.41%
Interest and Rents	294,513	254,229	(40,284)	-13.68%
Other Revenue	861,822	227,925	(633,897)	-73.55%
Total Program Revenues	12,596,828	14,335,817	1,738,989	13.80%
Expenditures				
Public Works (Road)	10,531,085	13,520,834	2,989,749	28.39%
Capital Outlay	3,752,780	2,682,829	(1,069,951)	-28.51%
Debt Service	30,219	445,411	415,192	1373.94%
Total Expenditures	14,314,084	16,649,074	2,334,990	16.31%
Excess of Revenue Over (Under) Expenditures	(1,717,256)	(2,313,257)	(596,001)	34.71%
Other Financing Sources				
Installment Purchase Proceeds	4,800,000		(4,800,000)	-100.00%
Insurance Recoveries	13,039		(13,039)	-100.00%
Fund Balance--Beginning	4,292,634	7,388,417	3,095,783	72.12%
Fund Balance--Ending	\$ 7,388,417	\$ 5,075,160	\$ (2,313,257)	-31.31%

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

Capital Assets and Debt

As of December 31, 2007, the Road Commission had invested \$60,286,521 in capital assets. This amount represents a net increase (including additions and deductions) of \$5,670,596 or 10.38% as follows:

	<u>2006</u>	<u>2007</u>	<u>Percent % Change</u>
Nondepreciating Assets			
Land and Improvements	\$ 68,269	\$ 68,269	0.00%
Construction in Progress	2,883,774	-	100.00%
Land/Right-of-Way	24,429	24,429	0.00%
Infrastructure Improvements	<u>10,862,393</u>	<u>11,114,851</u>	<u>2.32%</u>
Subtotal	<u>13,838,865</u>	<u>11,207,549</u>	<u>-19.01%</u>
Depreciating Capital Assets			
Land Improvements	512,148	777,158	51.74%
Depletable Assets	234,078	146,078	-37.59%
Buildings	1,947,042	7,093,359	264.31%
Equipment	8,417,152	8,225,388	-2.28%
Yard and Storage	182,595	182,595	0.00%
Infrastructure	<u>60,452,730</u>	<u>64,278,181</u>	<u>6.33%</u>
Subtotal	<u>71,745,745</u>	<u>80,702,759</u>	<u>12.48%</u>
Total Capital Assets	<u>85,584,610</u>	<u>91,910,308</u>	<u>7.39%</u>
Accumulated Depreciation			
Improvements, Depletable, Buildings	(856,270)	(899,030)	4.99%
Equipment	(6,561,840)	(6,925,933)	5.55%
Infrastructure--Roads and Bridges	<u>(23,550,575)</u>	<u>(23,798,824)</u>	<u>1.05%</u>
Total Accumulated Depreciation	<u>(30,968,685)</u>	<u>(31,623,787)</u>	<u>2.12%</u>
Total Net Capital Assets	<u>\$ 54,615,925</u>	<u>\$ 60,286,521</u>	<u>10.38%</u>

This year's major capital asset additions included the following:

Reconstruction of Bridges (by Location)	\$ 30,890
Various Resurfacing Projects and Related Land/Right-of-Way	6,924,488
Trucks/Equipment	155,276
Building and Improvements	<u>5,411,327</u>
Total Additions	<u>\$12,521,981</u>

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

Debt

At year end, the Road Commission had \$4,568,189 in installment purchase agreements versus \$4,800,000 last year, a decrease of \$231,811 as shown below. The debt was incurred for the construction of a combination storage facility and maintenance garage under construction and scheduled for completion in May 2007.

	<u>2006</u>	<u>2007</u>	<u>Variance</u>	<u>%</u>
Installment Purchase Agreements	<u>\$4,800,000</u>	<u>\$4,568,189</u>	<u>\$ 231,811</u>	<u>4.83%</u>
Total	<u><u>\$4,800,000</u></u>	<u><u>\$4,568,189</u></u>	<u><u>\$ 231,811</u></u>	<u><u>4.83%</u></u>

Other obligations include accrued vacation pay and sick leave. More detailed information about the Road Commission's long-term liabilities is presented in Note F to the financial statements.

***Budgetary and Financial Analysis***

Budget

The Road Commission amended its 2007 budget during the year to reflect changes in revenues and expenditures from the time of the original planning and budgeting. Examples include securing Federal and State revenue sources for specific road and bridge projects, township revenues, corresponding requests for maintenance projects, and winter operations related to weather (ice and snow).

The actual revenues recognized for 2007 were \$93,997 higher than the final amended budget. The revenue increase was the combined result of Township contributions and Michigan Transportation Funds being slightly more than the final budget. It should be noted that the Michigan Transportation Funds, although down from 2006, exceeded amended projections.

The actual expenditures recognized for 2007 were \$670,518 lower than the final amended budget. Capital Outlay was lower due to under budget building costs. Net Equipment Expense was also under final budget. Several road related expense reductions from the amended budget are in direct relation to weather conditions and the necessity to have funds available if needed for unexpected winter events. The single expenditure in excess of the budget, State Trunkline Maintenance, was the result of winter operations related to weather. The expenses relating to State Trunkline are directly recoverable from that agency.

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

Financial Position

The overall financial position for 2007 improved as is evident by an increase in overall net assets of \$3,565,296, however, the Road Commission Operating Fund Balance decreased by 2,313,258. The most notable decrease in the Road Commission Fund balance occurred as a result of capital outlay. Capital outlay expenses to complete a building in progress at the end of 2006 was planned to continue in 2007 with fund balance monies specifically for building construction.

Activities outside normal Road Commission operations, such as Michigan Department of Transportation nonroutine maintenance and private contractor construction of subdivisions (infrastructure), while of substance in some years were not significant to overall revenues and expenditures in 2007.

***Economic Outlook for 2008***

Michigan Transportation Fund (MTF) Revenues

Fiscal year 2007 brought a third consecutive year of reduced Michigan Transportation Fund Revenues. MTF funds remain the foundation of the Road Commission's revenues, although another decrease in 2008 of up to 4% is projected. The economic condition of the State and the local economy do not provide for any vision of "relief" from declining MTF collections. The decreasing revenues provide a continually shrinking confine for the Road Commission due to yearly increases in labor, material and equipment costs.

Township Revenues--Revenue Sharing

In fiscal year 2007, the townships provided a record \$3.29 million of their funds for preservation and structural improvement projects. The level of township contributions for road work will fluctuate from year to year but is usually offset by increases or decreases in project expenses. Township revenues are anticipated to be \$3.2 million for 2008. Many townships have approved special local millage dedicated for road improvements. Currently, 13 of the 18 townships in Van Buren County have their own road millage.

**VAN BUREN COUNTY ROAD COMMISSION**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

Tax Revenues

A substantial source of funding for the Road Commission has been the collection of a county-wide road millage over the last 30 years. The current millage is split between cities, villages and the Road Commission. The levy will be in effect for four (4) years ending with the 2007 levy, for the 2008 budget year. Millage revenues for 2008 collections are expected to be in excess of \$2.4 million with approximately \$1.9 million for the Road Commission, or 14% of total 2008 revenues. Any growth of future tax revenue is expected to be effected by taxable property value adjustments, the real estate market and the overall economy during the tax levy period. Fiscal year 2008 will be a critical year for renewal of the road millage, for another 4 year period, and must be voted on by the electorate. Failure to renew this revenue source would have a severe impact on the Road Commission's ability to fund structural improvement projects and have local matching funds necessary to acquire other Federal and State revenue sources.

Federal and State Aid

Federal and State Aid for 2007 topped \$2.0 million, nearly doubling any previous year's funding from these sources. The Road Commission expects these aid funding sources to be just as significant in 2008. Aid will provide the major source of funds for an 11 mile project through Covert and South Haven Townships, and also for a bridge project in Decatur Township. Federal and State Aid funding sources are limited and can be lost if the Road Commission does not have projects in the planning pipeline or funds available for local participating costs. Primary and Local Road preservation and structural improvement expenditures change in direct relation to these aid funds.

Expenditures

Expenditures are driven by available revenues and both may vary significantly from year to year. Continued emphasis will be on the economy and productivity within the organization. The Road Commission will maintain the ability to continue routine operations, but reductions may occur in primary and in local road special maintenance (preservation) and structural improvement expenditures in direct relation to budgetary constraints.

Requests for Information

This financial report is designed to provide a general overview of the Road Commission's finances for all those with an interest in the component unit's finances. Questions concerning any of the information provided in this report, or requests for additional financial information should be addressed to the Engineer-Manager, Lawrence B. Hummel, P.E., Van Buren County Road Commission, 325 West James Street, P.O. Box 156, Lawrence, Michigan 49064.

**VAN BUREN COUNTY ROAD COMMISSION  
STATEMENT OF NET ASSETS  
December 31, 2007**

**EXHIBIT A**

**ASSETS**

Cash	\$ 3,247,106
Accounts Receivable	
Taxes	1,900,000
Sundry Accounts	40,952
State--Trunkline Maintenance	928,028
Michigan Transportation Fund	21,350
Due on County Road Agreements	220,790
Inventories	
Road Materials	611,807
Equipment Parts and Materials	280,178
Capital Assets (Net of Accumulated Depreciation)	<u>60,286,521</u>
Total Assets	<u>67,536,732</u>

**LIABILITIES**

Current Liabilities	
Accounts Payable	49,910
Due to State of Michigan	106,040
Accrued Liabilities	116,601
Performance Bonds Payable	2,500
Deferred Revenue	
Property Taxes	1,900,000
Noncurrent Liabilities	
Installment Purchase Agreements Payable	
Due Within One Year	242,127
Due in More Than One Year	4,326,062
Vested Employee Benefits Payable	<u>296,125</u>
Total Liabilities	<u>7,039,365</u>

**NET ASSETS**

Investment in Capital Assets	
Net of Related Debt	55,718,332
Restricted for County Roads	<u>4,779,035</u>
Total Net Assets	<u><u>\$ 60,497,367</u></u>

**The Notes to Financial Statements are an integral part of this statement.**



**VAN BUREN COUNTY ROAD COMMISSION**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2007**

**EXHIBIT B**

Program Expenses	
Primary Road Maintenance	\$ 2,001,472
Local Road Maintenance	4,145,271
State Trunkline Maintenance	253,550
Net Equipment Expense	210,551
Net Administrative Expense	796,505
Infrastructure Depreciation	3,125,719
Compensated Absences	23,854
Interest Expense	213,600
	<hr/>
Total Program Expenses	10,770,522
	<hr/>
Program Revenue	
Charges for Services	
License and Permits	16,550
Charges for Services	274,129
Rents and Royalties	7,204
Operating Grants and Contributions	
Michigan Transportation Funds	6,079,901
Investment Earnings	247,025
Reimbursements	9,703
Contributions From Local Units	1,384,706
Capital Grants and Contributions	
Federal Grants	2,007,620
State Grants	371,295
Contributions From Local Units	1,899,894
Contributions From Private Sources	7,872
	<hr/>
Total Program Revenue	12,305,899
	<hr/>
Net Program Revenue	1,535,377
	<hr/>
General Revenue	
Taxes	1,819,569
Gain on Equipment Disposal	210,350
	<hr/>
Total General Revenues	2,029,919
	<hr/>
Change in Net Assets	3,565,296
	<hr/>
Net Assets	
Beginning of Year	56,932,071
	<hr/>
End of Year	\$ 60,497,367
	<hr/>

**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION**  
**BALANCE SHEET**  
**December 31, 2007**

**EXHIBIT C**

	<b>GOVERNMENTAL FUND TYPE</b>
	<u>General Operating Fund</u>
<b><u>ASSETS</u></b>	
Cash	\$ 3,247,106
Receivables	
Taxes	1,900,000
Sundry Accounts	40,952
Due From State	
Trunkline Maintenance	21,350
Michigan Transportation Fund	928,028
Due on County Road Agreements	220,790
Inventories	
Road Materials	611,807
Equipment Parts and Materials	<u>280,178</u>
Total Assets	<u><u>\$ 7,250,211</u></u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>	
Liabilities	
Accounts Payable	\$ 49,910
Due to State	106,040
Accrued Liabilities	114,068
Other Accrued Liabilities	2,533
Performance Deposits Payable	2,500
Deferred Revenue--Taxes	<u>1,900,000</u>
Total Liabilities	<u>2,175,051</u>
Fund Equities	
Fund Balance	
Reserved for Inventory	891,985
Unreserved and Undesignated	<u>4,183,175</u>
Total Fund Equities	<u>5,075,160</u>
Total Liabilities and Fund Equities	<u><u>\$ 7,250,211</u></u>

**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION  
RECONCILIATION OF THE BALANCE SHEET FUND  
BALANCE TO THE STATEMENT OF NET ASSETS  
For the Year Ended December 31, 2006**

**EXHIBIT D**

Total Governmental Fund Balance	\$ 5,075,160
---------------------------------	--------------

Amounts reported for governmental activities in the Statement of Net Assets are  
are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	60,286,521
--	------------

Other long-term assets are not available to pay for current period expenditures and, therefore, are not reported in the funds.	<u>(4,864,314)</u>
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Net Assets of Governmental Activities	<u><u>\$60,497,367</u></u>
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**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
For the Year Ended December 31, 2007**

**EXHIBIT E**

	<u>Operating Fund</u>
Revenues	
Taxes	\$ 1,819,569
Permits	16,550
Federal Grants	2,007,620
State Grants	6,451,195
Contributions From Local Units	3,284,600
Charges for Services	274,129
Interest and Rents	254,229
Other Revenue	<u>227,925</u>
Total Revenues	<u>14,335,817</u>
Expenditures	
Public Works	13,520,834
Capital Outlay	2,682,829
Debt Service	<u>445,411</u>
Total Expenditures	<u>16,649,074</u>
Excess of Revenues Over (Under) Expenditures	(2,313,257)
Fund Balance--January 1, 2007	<u>7,388,417</u>
Fund Balance--December 31, 2007	<u><u>\$ 5,075,160</u></u>

**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE OF  
GOVERNMENTAL FUNDS TO THE STATEMENTS OF ACTIVITIES  
For the Year Ended December 31, 2007**

**EXHIBIT F**

Net Change in Fund Balance--Total Governmental Funds \$ (2,313,257)

Amounts reported for governmental activities in the Statement of Activities  
are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period. Equipment retirement is recorded as an expenditure credit in governmental funds, but not recorded as an expense in the Statement of Activities.

8,796,315

Lease proceeds provide current financial resources to governmental funds, but entering into lease agreements increases long-term liabilities in the Statement of Net Assets. Repayment of notes/leases payable is an expenditure in governmental funds, but reduces the long-term liabilities in the Statement of Net Assets.

231,811

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (Increase in compensated absences and infrastructure depreciation)

(3,149,573)

Change in Net Assets of Governmental Activities

\$ 3,565,296

**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION  
STATEMENT OF NET ASSETS  
FIDUCIARY FUND  
December 31, 2007**

**EXHIBIT G**

	<u>Pension Trust</u>
<b><u>ASSETS</u></b>	
Investments at Fair Market Value	
US Government, Agencies, and Corporate Securities	\$ 1,812,282
Money Market Funds	40,430
Equity Funds	3,899,053
Accrued Income	<u>163</u>
Total Assets	<u>5,751,928</u>
<b><u>LIABILITIES</u></b>	
Total Liabilities	<u>-</u>
<b><u>NET ASSETS</u></b>	
Held in Trust for Pension Benefits	<u><u>\$ 5,751,928</u></u>

**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION**  
**CHANGES IN NET ASSETS--FIDUCIARY FUND**  
**For the Year Ended December 31, 2007**

**EXHIBIT H**

	<u>Pension Trust</u>
Additions	
Contributions	
Employer	\$ 200,970
Employee	<u>94,637</u>
Total Contributions	<u>295,607</u>
Investment Income	
Interest and Dividends	417,779
Realized Gain (Loss) From Sale of Investments	33,639
Net Appreciation (Depreciation) in Fair Value of Investments	<u>30,321</u>
Net Investment Income (Loss)	<u>481,739</u>
Total Additions	<u>777,346</u>
Deductions	
Benefit Payments	238,706
Administrative and Other Expenses	<u>23,811</u>
Total Deductions	<u>262,517</u>
Change in Net Assets	514,829
Net Assets Held in Trust for Pension Benefits--January 1, 2007	<u>5,237,099</u>
Net Assets Held in Trust for Pension Benefits--December 31, 2007	<u><u>\$ 5,751,928</u></u>

**The Notes to Financial Statements are an integral part of this statement.**

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

The accounting policies of the Van Buren County Road Commission conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by Van Buren County Road Commission.

### NOTE A--REPORTING ENTITY

The Van Buren County Road Commission, which is established pursuant to the County Road Law (MCL 224.1), is governed by a 3 member board of county road commissioners appointed by the county board of commissioners. The Road Commission may not issue debt without the county's approval and the tax levy is subject to county board of commissioner's approval.

The criteria established by the Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity," for determining the reporting entity includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if the component unit data were not included. Based on the above criteria, these financial statements present the Van Buren County Road Commission, a component unit of Van Buren County.

The Road Commission Operating Fund is used to control the expenditures of Michigan Transportation Fund money distributed to the county, which are earmarked by law for street and highway purposes. The board of county road commissioners is responsible for the administration of the Road Commission Operating Fund.

### NOTE B--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Presentation--Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all of the activities of the Van Buren County Road Commission. There is only one fund reported in the government-wide financial statements.

The Statement of Net Assets presents the Road Commission's assets and liabilities with the difference being reported as either invested in capital assets-net of related debt, or restricted net assets.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.



# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE B--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Basis of Presentation--Fund Financial Statements

Separate financial statements are provided for the Operating Fund (governmental fund). The Operating Fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

#### Measurement Focus/Basis of Accounting--Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Amounts reported as program revenue include: (1) charges to customer or applicants for goods or services or privileges provided; (2) Michigan transportation funds, State/Federal contracts and township contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

When both restricted and unrestricted resources are available for use, it is the Road Commission's policy to use restricted resources first, then unrestricted resources as needed.

#### Measurement Focus/Basis of Accounting--Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Michigan transportation funds, grants, permits, township contributions and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE B--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Cash and Investments

Cash is considered to be cash on hand, demand deposits and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

#### Property Taxes Receivable

The property tax is levied on each December 1st on the taxable valuation of property located in the county as of the preceding December 31st. The 2007 taxable valuation of the Van Buren County amounted to \$2,746,654,614, less \$750,867,934 for renaissance zones, cities, villages and other adjustments on which ad valorem taxes of .9769 mills were levied for the Road Commission for road construction purposes for a total of \$1,900,000.

The county's 2007 ad valorem tax is levied and collectible on December 1, 2007, and is reported as taxes receivable and is offset by deferred revenue at December 31, 2007.

#### Inventories

Inventories are priced at cost as determined on the average cost method. Inventory items are charged to road construction and equipment maintenance, and repairs and operations as used.

#### Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges and similar items) are reported in the Operating Fund in the government-wide financial statements. Capital assets are defined by Van Buren County Road Commission as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical costs or estimated historical cost of purchase or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

#### Depreciation

Depreciation is computed on the sum-of-the-years'-digits method for road equipment and straight-line method for all other capital assets. The depreciation rates are designed to amortize the cost of the assets over their estimated useful lives as follows:

Buildings	30 to 50 years
Road Equipment	5 to 8 years
Shop Equipment	5 to 10 years
Engineering Equipment	4 to 10 years
Infrastructure--Roads	8 to 30 years
Infrastructure--Bridges	12 to 50 years

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE B--SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Property Taxes

Property taxes are levied on each December 1 on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed.

The Road Commission's tax is levied and collectible on December 1, 2007 and is recognized as revenue in the year ended December 31, 2008, when the proceeds of the levy are budgeted and available for the financing of operations.

#### Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Operating Fund Statement of Net Assets

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

### NOTE C--BUDGETARY PROCEDURES

Budgetary procedures are established pursuant to Public Act 2 of 1968, as amended (MCL 141.421) which requires the board of county road commissioners to approve a budget for the County Road Fund. Pursuant to the Act, the Road Commission's chief administrative officer (manager) prepares and submits a proposed operating budget to the board for its review and consideration. The board of county road commissioners conducts a public budget hearing and, subsequently, adopts the operating budget. The budget is prepared on the modified accrual basis of accounting, which is the same basis as the financial statements.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE C--BUDGETARY PROCEDURES (Continued)

#### Budget Violations

Public Act 2 of 1968, as amended, requires the adoption of a balanced budget as well as budget amendments as needed to prevent actual expenditures from exceeding those provided for in the budget. During 2007, the actual expenditures exceeded the final amended budget for one activity as follows:

	<u>Final Amended Budget</u>	<u>Actual</u>	<u>Variance</u>
State Trunkline Maintenance	\$ 170,000	\$ 173,759	\$ (3,759)

### NOTE D--CASH DEPOSITS AND INVESTMENTS

Michigan Compiled Laws 129.91, authorizes the county to deposit and invest in the accounts of Federally insured banks, credit unions, savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements, bankers' acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date of purchase, obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Pension Trust Fund is also authorized by Michigan Public Act 314 of 1965, as amended, to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt or equity of certain small businesses, certain state and local government obligations and certain other specified investment vehicles.

The Road Commission has designated three banks for the deposit of Road Commission funds. The investment policy adopted by the board in accordance with Public Act 20 of 1943, as amended, has authorized investment in the instruments described in the preceding paragraph. The Road Commission's deposits and investment policy are in accordance with statutory authority.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE D--CASH DEPOSITS AND INVESTMENTS (Continued)

At year end, the Road Commission's deposits and investments were reported in the basic financial statements in the following categories:

	<u>Operating Fund</u>	<u>Pension Trust</u>	<u>Total</u>
Cash	\$ 3,247,106		\$ 3,247,106
Investments		\$ 5,751,928	5,751,928
Total	<u>\$ 3,247,106</u>	<u>\$ 5,751,928</u>	<u>\$ 8,999,034</u>

The breakdown between deposits and investments is as follows:

Bank Deposits (Checking and Savings Accounts, Certificates of Deposit)	\$ 3,246,806
Investments in Money Market and Mutual Funds	5,751,928
Petty Cash and Cash on Hand	<u>300</u>
Total	<u>\$ 8,999,034</u>

The bank balance of the Road Commission's deposits is \$3,306,359, of which \$294,140 is covered by Federal depository insurance.

### Investments Authorized by the Road Commission's Investment Policy

The Road Commission's investment policy only authorizes investment in all those that are authorized by law. The Road Commission has limited their investments to money markets and investments related to pension benefits. All investments are held in the name of the Road Commission.

### Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Road Commission manages its exposure to interest rate risk is by participating in mutual funds which hold diverse investments that are authorized by law for direct investment.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE D--CASH DEPOSITS AND INVESTMENTS (Continued)

As of December 31, 2007, the Road Commission had the following investments, none of which can be categorized:

	Reported Amount (Fair Value)
Investments	
Mutual Bond Funds	\$ 1,812,282
Money Market Funds	40,430
Mutual Equity Funds	3,899,053
Accrued Income	<u>163</u>
Total Primary Government	<u><u>\$ 5,751,928</u></u>

### Concentration of Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The mutual funds and pension trust funds do not have a rating provided by a nationally recognized statistical rating organization.

The investment policy of the Road Commission contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by Michigan law.

### Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Michigan law and the Road Commission's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Michigan law and the Road Commission's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools. All of the investments are through the use of mutual funds.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE E--CAPITAL ASSETS

The following is a summary of the changes in capital assets:

	Account Balances 01/01/07	Additions	Deductions	Account Balances 12/31/07
Capital Assets Not Being Depreciated				
Land and Improvements	\$ 68,269			\$ 68,269
Construction in Progress	2,883,774		\$ 2,883,774	-
Infrastructure Right of Ways	24,429			24,429
Infrastructure Land Improvements	10,862,393	\$ 252,458		11,114,851
Subtotal	13,838,865	252,458	2,883,774	11,207,549
Capital Assets Being Depreciated				
Land Improvements	512,148	265,010		777,158
Buildings and Improvements	1,947,042	5,146,317		7,093,359
Road Equipment	8,136,053	69,766	341,038	7,864,781
Shop Equipment	101,977	62,772	3,000	161,749
Office Equipment	88,386	4,969	1,002	92,353
Engineers' Equipment	90,736	17,769	2,000	106,505
Yard and Storage	182,595			182,595
Depletable Assets	234,078		88,000	146,078
Infrastructure--Traffic Signals	134,629			134,629
Infrastructure--Bridges	7,877,637	30,890		7,908,527
Infrastructure--Roads	52,440,464	6,672,030	2,877,469	56,235,025
Total	71,745,745	12,269,523	3,312,509	80,702,759
Less Accumulated Depreciation				
Land Improvements	23,261	17,364		40,625
Buildings	682,349	71,427		753,776
Road Equipment	6,248,615	669,353	341,038	6,576,930
Shop Equipment	75,042	10,479	3,000	82,521
Office Equipment	64,041	11,058	918	74,181
Engineers' Equipment	78,113	9,108	2,000	85,221
Yard and Storage	96,029	11,051		107,080
Depletable Assets	150,660	249	46,280	104,629
Infrastructure--Traffic Signals	79,166	8,976		88,142
Infrastructure--Bridges	2,608,532	152,180		2,760,712
Infrastructure--Roads	20,862,877	2,964,562	2,877,469	20,949,970
Total	30,968,685	3,925,807	3,270,705	31,623,787
Net Capital Assets Being Depreciated	40,777,060	12,269,523	3,967,611	49,078,972
Total Net Capital Assets	<u>\$54,615,925</u>	<u>\$12,521,981</u>	<u>\$ 6,851,385</u>	<u>\$ 60,286,521</u>

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE E--CAPITAL ASSETS (Continued)

Depreciation expense charged to programs of the Road Commission is as follows:

Net Equipment Expense	
Direct Equipment	\$ 669,353
Indirect Equipment	94,839
Net Administrative Expenses	
Building	12,077
Engineering	9,108
Office Equipment	11,058
Land Improvements	3,405
Depletable Assets	249
Infrastructure Depreciation Expense	<u>3,125,718</u>
Total Depreciation Expense	<u><u>\$ 3,925,807</u></u>

### NOTE F--LONG-TERM DEBT

The long-term debt of the Road Commission may be summarized as follows:

	<u>Balance</u> <u>01/01/07</u>	<u>Additions</u> <u>(Reductions)</u>	<u>Balance</u> <u>12/31/07</u>	<u>Due Within</u> <u>One Year</u>
15 Year Installment Purchase Agreement for New Garage, \$4,800,000 dated June 12, 2006	\$4,800,000	\$ (231,811)	\$4,568,189	\$ 242,127
Vested Employee Benefits Vacation and Sick Leave	<u>272,271</u>	<u>23,854</u>	<u>296,125</u>	
Totals	<u><u>\$5,072,271</u></u>	<u><u>\$ (207,957)</u></u>	<u><u>\$4,864,314</u></u>	<u><u>\$ 242,127</u></u>



# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE F--LONG-TERM DEBT (Continued)

The annual interest and principal requirements of the Road Commission's long-term borrowing may be summarized as follows:

A new garage was purchased under a 15 year installment lease purchase agreement through LaSalle Bank. The original purchase price was \$4,800,000, with 15 annual payments of \$445,411 at an implied interest rate of 4.45%.

<u>Loan Date</u>	<u>Loan Amount</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Outstanding 12/31/06</u>	<u>Interest Payable if Held to Maturity</u>
06/12/06	\$ 4,800,000	4.45%	2008	\$ 242,127	\$ 203,284
			2009	252,902	192,510
			2010	264,156	181,256
			2011	275,911	169,501
			2012	288,189	157,223
			2013-2017	1,645,110	581,945
			2018-2021	<u>1,599,794</u>	<u>181,849</u>
Total				<u>\$ 4,568,189</u>	<u>\$ 1,667,568</u>

### Vested Employee Benefits

Vacation is earned in varying amounts depending on the number of years of service of an employee and is made available to employees on their anniversary dates. Vacation pay at 100% is payable to the employee when employment is severed. At December 31, 2007, there was \$114,929 recorded as vacation liability.

Union employees--Sick leave is accumulated at the rate of 4 hours per pay period for union employees, not to exceed 760 hours or 95 days. Upon retirement or death of an employee, the employee or his estate shall receive an amount equal to 50% of the sick leave credits at the hourly rate he was paid on the last day worked.

Nonunion employees--Sick leave is earned at a rate of 6 hours per month to a maximum of 54 days. Days in excess of the maximum will be paid off at a rate of 50% annually. Upon retirement or death of an employee with less than 15 years of service, the employee or his estate shall receive an amount equal to 50% of the employee's unused sick leave credits at the rate paid on the last day worked. For employees with 15 or more years of service, the employee or his estate shall receive an amount equal to 60% of the employee's unused sick leave credits at the rate paid on the last day worked to a maximum of 54 days.

At December 31, 2007, there was a total of \$181,196 recorded as sick leave liability for both the union and nonunion employees.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE G--EMPLOYEES' RETIREMENT SYSTEM

#### Plan Description

The Van Buren County Road Commission pension plan is a single employer-defined benefit plan administered through Fifth Third Bank. The information disclosed, as of December 31, 2007, is based on information provided by Fifth Third Bank. The Van Buren County Road Commission plan had 53 active participants, 28 retirees and 5 terminated but vested employees as of January 1, 2008, the most recent period for which actuarial data was available. The plan administrator, Fifth Third Bank, did not issue a separate report for the year 2007.

The system provides retirement, disability and death benefits to plan members and their beneficiaries in accordance with the Road Commission labor agreements and personnel policies. The road commissioners have the authority to establish or amend the retirement benefits, which are agreed upon through labor negotiations and are included in the labor agreements and personnel policies.

#### Funding Policy

The Road Commission has the policy to contribute the actuarially determined amount yearly. Fifth Third Bank separately identifies and reports on the contributions and earnings in a "Defined Benefit Pension Plan Account." During 2007, contributions were invested in money market investments and mutual fund investments.

#### Contributions

Each employee becoming eligible to participate in the plan is required to contribute a percentage of their compensation equal to 4% or 5% for nonunion and union, respectively, in accordance with the labor agreements and personnel policies. The Road Commission makes contributions in accordance with the minimum recommended employer contribution required by the actuary plan. During the plan year ended December 31, 2007, the Road Commission contributions totaled \$201,943.

#### Summary of Significant Accounting Policies and Plan Asset Matters

The assets of the pension plan consist of money market investments and mutual funds purchased under the control of Fifth Third Bank (Trustee). The trustee currently provides quarterly "statement highlights" providing a summary of balances, which provides the income and expense data accounting for the monthly changes in the Group Annuity Contract value for the General Account only. These statements provided for in the audit report are effective through December 31 each year. All contributions under this plan will be paid by the employer to the trustee and deposited in the trust. Contributions will be made at such times as the employer will determine in accordance with a funding policy and a funding standard account established by the employer. All assets of the trust will be retained for the exclusive benefit of participants and beneficiaries and to pay benefits and administrative expenses of the plan and trust. The trustee is entitled to reasonable compensation for all services rendered as a trustee. The trustee will be reimbursed for all reasonable expenses incurred by it, including counsel and auditing fees.

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE G--EMPLOYEES' RETIREMENT SYSTEM (Continued)

#### Schedule of Funding Progress (2)

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Percent Funded</u>	<u>Unfunded AAL (UAAL)</u>	<u>Covered Payroll</u>	<u>UAAL as a Percent of Covered Payroll</u>
2007	\$ 5,620,705	\$ 6,099,954	92%	\$ (479,249)	\$ 2,060,023	23%
2006	4,959,886	5,822,513	85	(862,627)	1,996,522	43
2005	4,564,620	5,585,088	82	(1,020,468)	1,899,515	54
2004	4,316,363	5,435,019	79	(1,118,656)	2,001,070	56
2003	3,722,086	5,283,149	70	(1,561,063)	1,981,462	79
2002	3,829,869	4,965,564	77	(1,135,695)	1,825,033	62
2001	3,864,242	4,851,207	80	(986,965)	1,632,963	60
2000	3,721,962	4,543,259	81	(821,297)	1,305,284	62
1999	3,608,460	3,933,107	90	(324,647)	1,395,640	23
1998	3,240,833	3,771,938	86	(531,105)	1,407,036	38

#### Schedule of Employer Contributions

<u>Year Ended</u>	<u>Annual Required Contribution</u>	<u>Actual Contribution</u>	<u>Percentage Contributed</u>
2007	\$ 201,943	\$ 201,943	100%
2006	216,079	216,079	100%
2005	214,497	214,497	100%
2004	223,811	223,811	100%
2003	196,981	196,981	100%
2002	166,870	166,870	100%
2001	134,867	134,867	100%
2000	97,809	99,366	100%
1999	120,998	120,998	100%
1998	124,440	124,440	100%

The information presented above was determined as part of the actuarial valuations at the dates indicated. Additional information as of January 1, 2008, the latest actuarial valuation, follows:

Actuarial Cost Method	Entry Age Normal Cost Method
Amortization Method	15 years beginning January 1, 2002
Remaining Amortization Period	10 years
Asset Valuation Method	Adjusted Market Value
Actuarial Assumptions	
Investment Rate of Return	7%
Projected Salary Increases*	4%

# VAN BUREN COUNTY ROAD COMMISSION

## NOTES TO FINANCIAL STATEMENTS

### NOTE H--DEFERRED COMPENSATION PLAN

The Van Buren County Board of Road Commissioners offers all Road Commission employees deferred compensation plans created in accordance with the Internal Revenue Code, Section 457 with Comprehensive Financial Services, Inc. The assets of the plans were held in a trust, custodial account or annuity contract described in IRC Section 457(g) for the exclusive benefit of the participants (employees) and their beneficiaries. The custodial account is held by the custodian thereof for the exclusive benefit of the participants and beneficiaries of this Section 457 plan and the assets may not be diverted to any other use. The administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time to the investment of the funds held in the account, transfer of assets to or from the account and all other matters. In accordance with the provisions of GASB Statement No. 32 requirements, plan balances and activities are not reflected in the Road Commission's financial statements.

### NOTE I--POST-EMPLOYMENT BENEFITS

The Road Commission provides post-employment health and dental care benefits, in accordance with labor contracts and personnel policy, to all employees who retire under the provisions of the Van Buren County Road Commission Pension Plan or completing 15 years of service; after having attained age 62 or more, the Road Commission will pay set premiums as listed below or 100% (depending on the plan) of the premium or subscription rate for the continuance of the hospital and surgical coverage for the employee and his/her then eligible spouse. The Road Commission will also continue to pay set premiums as listed below or 100% (depending on the plan) of the premium or subscription rate for the health insurance for widows of employees who have had 15 or more years of service with the Road Commission or widows of employees who are killed on the job. Currently, 36 retirees met those eligibility requirements. Expenditures for post-employment health care benefits are recognized when insurance premiums are paid. Premiums paid by the Road Commission in 2007 totaled \$242,355 less \$18,350 reimbursed by retirees for a net total cost of \$224,005.

As of January 1, 2007, the Road Commission will begin paying the following maximum contributions toward health, dental and vision insurance premiums:

Single:	Up to \$463/month
Two-Person:	Up to \$1,063/month
Family:	Up to \$1,222/month

## VAN BUREN COUNTY ROAD COMMISSION

### NOTES TO FINANCIAL STATEMENTS

#### NOTE J--RISK MANAGEMENT

The county road commissions in the State of Michigan established and created a trust fund, known as the Michigan County Road Commission Self-Insurance Pool (Pool) pursuant to the provisions of Public Act 138 of 1982. The Pool is to provide for joint and cooperative action relative to members' financial and administrative resources for the purpose of providing risk management services along with property and liability protection. Membership is restricted to road commissions and related road commission activities with the State.

The Pool operates as a common risk-sharing management program for road commissions in Michigan; member premiums are used to purchase excess insurance coverage and to pay member claims in excess of deductible amounts. If for any reason the Pool's resources available to pay losses are depleted, the payment of all unpaid losses of the member is the sole obligation of the member.

The Road Commission pays an annual premium to the Pool for automobile and equipment liability, trunkline liability, errors and omissions and bodily injury, property damage and personal injury liability. The agreement for the information of the Pool provides that the Pool will be self-sustaining through member premiums and will purchase both specific and aggregate stop-loss insurance to the limits determined necessary by the Pool Board. Commercial insurance was purchased for property coverage (buildings and contents). Commercial insurance was also purchased for health care benefits and workers compensation insurance through the Accident Fund of Michigan.

At December 31, 2007, there were no claims which exceeded insurance coverage. The Road Commission did not have any significant reduction in insurance coverage from previous years. Settled claims for the Road Commission have not exceeded the amount of insurance coverage in any of the past 3 years.

#### NOTE K--FEDERAL GRANTS

The Michigan Department of Transportation (MDOT) requires that road commissions report all Federal and State grants pertaining to their county. During the year ended December 31, 2007, the Federal aid received and expended by the Road Commission was \$2,007,620 for contracted projects and \$0 for negotiated projects. Contracted projects are defined as projects performed by private contractors paid for and administrated by MDOT. The contracted Federal projects are not subject to single audit requirements by the road commissions, as they are included in MDOT's single audit. Negotiated projects are defined as projects performed by Road Commission employees or private contractors paid for and administered by the Road Commission.

**VAN BUREN COUNTY ROAD COMMISSION  
REQUIRED SUPPLEMENTAL INFORMATION  
SCHEDULE OF REVENUES--BUDGET AND ACTUAL  
BUDGETARY COMPARISON SCHEDULE  
For the Year Ended December 31, 2007**

**EXHIBIT I**

	Original Adopted Budget	Final Amended Budget	Actual	Variance Favorable (Unfavorable)
Taxes				
Property Taxes	\$ 1,800,000	\$ 1,819,500	\$ 1,819,569	\$ 69
Licenses and Permits				
Weight Permits	-	16,000	16,550	550
Federal Grants				
Surface Transportation Program	1,807,678	885,000	918,168	33,168
"D" Funds	673,609	455,000	422,473	(32,527)
Critical Bridge	305,280	-	-	-
Congestion/Air Quality	200,000	155,500	155,687	187
High Risk Rural Roads	600,000	511,000	511,292	292
State Grants				
Michigan Transportation Fund				
Engineering	10,000	10,000	10,000	-
Primary Road	3,365,000	3,365,000	3,431,472	66,472
Local Road	2,282,000	2,282,000	2,247,605	(34,395)
Primary Urban Road	200,000	200,000	232,014	32,014
Local Urban Road	93,000	93,000	106,190	13,190
Snow Removal	50,000	52,500	52,620	120
Critical Bridge	16,960	-	-	-
Economic Development Funds				
Rural Primary (D)	360,902	162,210	162,244	34
Jobs Today	597,250	209,000	209,050	50
Contributions--Local Units				
Townships	2,900,000	3,250,000	3,284,600	34,600
Charges for Services				
State Trunkline Maintenance	170,000	170,000	185,036	15,036
State Trunkline Nonmaintenance	50,000	79,790	79,791	1
Salvage Sales	-	7,500	7,969	469
Other Charges for Services			1,333	1,333
Interest and Rents				
Interest Earned	131,600	243,000	247,025	4,025
Rents and Royalties		7,000	7,204	204
Other Revenue				
Contributions From Private Sources		49,000	7,872	(41,128)
Reimbursements		9,715	9,703	(12)
Gain on Equipment Disposal		210,125	210,350	225
Total Revenue	15,613,279	14,241,840	\$ 14,335,817	\$ 93,977
Fund Balance--January 1, 2007	6,940,000	7,388,417		
Total Budget	\$ 22,553,279	\$ 21,630,257		

**The Notes to Financial Statements are an integral part of this statement**

**VAN BUREN COUNTY ROAD COMMISSION  
REQUIRED SUPPLEMENTAL INFORMATION  
SCHEDULE OF EXPENDITURES--BUDGET AND ACTUAL  
BUDGETARY COMPARISON SCHEDULE  
For the Year Ended December 31, 2007**

**EXHIBIT J**

	Original Adopted Budget	Final Amended Budget	Actual	Variance Favorable (Unfavorable)
Primary Road				
Preservation/Structural Improvements	\$ 5,700,000	\$ 4,157,000	\$ 4,125,125	\$ 31,875
Routine and Preventive Maintenance	1,508,000	2,116,200	2,001,472	114,728
Local Road				
Preservation/Structural Improvements	2,090,000	2,840,000	2,799,364	40,636
Routine and Preventive Maintenance	3,165,000	4,357,000	4,144,388	212,612
Primary Road Structure				
Preservation/Structural Improvements	370,000	23,800	23,516	284
Routine and Preventive Maintenance	5,000	-	-	-
Local Road Structure				
Preservation/Structural Improvements	5,942	8,000	7,374	626
Routine and Preventive Maintenance	10,000	1,000	883	117
State Trunkline Maintenance	170,000	170,000	173,759	(3,759)
State Trunkline Nonmaintenance	50,000	80,800	79,791	1,009
Equipment Expense--Net	200,000	270,000		
Direct			\$ 1,552,771	
Indirect			788,350	
Operating			448,449	
Less: Equipment Rentals			(2,579,019)	
			210,551	59,449
Distributive Expense	2,625,000			
Administrative Expense--Net	600,000	850,192		
Administrative Expense			837,330	
Less: Purchase Discounts			(6,235)	
Overhead--Other			(14,726)	
Overhead--State			(19,864)	
			796,505	53,687
Capital Outlay--Net	2,080,000	2,000,000		
Capital Outlay			2,682,829	
Less: Depreciation Credits			(800,089)	
Equipment Retirements			(41,805)	
			1,840,935	159,065
Debt Service				
Principal Payments	232,000	232,000	231,811	189
Interest Expense	213,600	213,600	213,600	-
Contingency	5,000			
Total Expenditures	19,029,542	17,319,592	\$ 16,649,074	\$ 670,518
Fund Balance--December 31, 2007	3,523,737	4,310,665		
Total Budget	\$ 22,553,279	\$ 21,630,257		

**The Notes to Financial Statements are an integral part of this statement.**

**VAN BUREN COUNTY ROAD COMMISSION  
ANALYSIS OF CHANGES IN FUND BALANCES  
For the Year Ended December 31, 2007**

**EXHIBIT K**

	Primary Road Fund	Local Road Fund	County Road Commission	Total
Total Revenues	\$ 6,557,256	\$ 6,252,782	\$ 1,525,779	\$14,335,817
Total Expenditures	6,837,443	7,496,945	2,314,686	16,649,074
Excess of Revenues Over (Under) Expenditures	(280,187)	(1,244,163)	(788,907)	(2,313,257)
Other Financing Sources (Uses) Interfund Adjustments	280,187	1,244,163	(1,524,350)	-
Total Other Financing Sources (Uses)	280,187	1,244,163	(1,524,350)	-
Excess of Revenues Over (Under) Expenditures and Other Financing Sources and (Uses)	-	-	(2,313,257)	(2,313,257)
Fund Balance--January 1, 2007	-	-	7,388,417	7,388,417
Fund Balance--December 31, 2007	\$ -	\$ -	\$ 5,075,160	\$ 5,075,160



**VAN BUREN COUNTY ROAD COMMISSION**  
**ANALYSIS OF REVENUES**  
**For the Year Ended December 31, 2007**

**EXHIBIT L**

	Primary Road Fund	Local Road Fund	County Road Commission	Total
Taxes				
Property Taxes	\$ 179,999	\$ 616,296	\$ 1,023,274	\$ 1,819,569
Licenses and Permits				
Weight Permits			16,550	16,550
Federal Grants				
Surface Transportation Program	918,168			918,168
"D" Funds	422,473			422,473
Congestion/Air Quality	155,687			155,687
High Risk Rural Roads	511,292			511,292
State Grants				
Michigan Transportation Fund				
Engineering	6,042	3,958		10,000
Allocation	3,431,472	2,247,605		5,679,077
Urban	232,014	106,190		338,204
Snow Removal	23,671	28,949		52,620
Economic Development Fund				
Rural Primary (D)	162,244			162,244
Jobs Today	209,050			209,050
Contributions--Local Units				
Townships	38,440	3,246,160		3,284,600
Charges for Services				
State Trunkline Maintenance	185,036			185,036
State Trunkline Nonmaintenance	79,791			79,791
Salvage Sales			7,969	7,969
Other Charges for Services			1,333	1,333
Interest and Rents				
Interest Earned			247,025	247,025
Rents and Royalties			7,204	7,204
Other Revenue				
Contributions From Private Sources	1,877	3,624	2,371	7,872
Reimbursements			9,703	9,703
Gain on Equipment Disposal			210,350	210,350
Total Revenue	<u>\$ 6,557,256</u>	<u>\$ 6,252,782</u>	<u>\$ 1,525,779</u>	<u>\$ 14,335,817</u>

**VAN BUREN COUNTY ROAD COMMISSION**  
**ANALYSIS OF EXPENDITURES**  
**For the Year Ended December 31, 2007**

**EXHIBIT M**

	Primary Road Fund	Local Road Fund	County Road Commission	Total
Primary Road				
Preservation/Structural Improvements	\$ 4,125,125			\$ 4,125,125
Routine and Preventive Maintenance	2,001,472			2,001,472
Local Road				
Preservation/Structural Improvements		\$ 2,799,364		2,799,364
Routine and Preventive Maintenance		4,144,388		4,144,388
Primary Road Structures				
Preservation/Structural Improvements	23,516			23,516
Local Road Structures				
Preservation/Structural Improvements		7,374		7,374
Routine and Preventive Maintenance		883		883
State Trunkline Maintenance	173,759			173,759
State Trunkline Nonmaintenance	79,791			79,791
Equipment Expense--Net (Per Exhibit J)	59,901	122,310	\$ 28,340	210,551
Administrative Expense--Net (Per Exhibit J)	373,879	422,626		796,505
Capital Outlay--Net (Per Exhibit J)			1,840,935	1,840,935
Debt Service				
Principal Payments			231,811	231,811
Interest Payments			213,600	213,600
Total Expenditures	\$ 6,837,443	\$ 7,496,945	\$ 2,314,686	\$ 16,649,074



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

ROBERT J. KLEINE  
STATE TREASURER

February 28, 2008

Van Buren County Road Commission  
Board of County Road Commissioners  
300 James Street  
P.O. Box 156  
Lawrence, Michigan 49064

RE: Report on Internal Control Over Financial Reporting and on Compliance and  
Other Matters Based on an Audit of the Financial Statements Performed in  
Accordance With Government Auditing Standards

Dear Board Members:

We have audited the financial statements of the governmental activities of Van Buren County Road Commission, a component unit of Van Buren County, as of and for the year ended December 31, 2007, which collectively comprise Van Buren County Road Commission's basic financial statements and have issued our report thereon dated February 28, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting--In planning and performing our audit, we considered Van Buren County Road Commission's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Van Buren County Road Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Van Buren County Road Commission's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Road Commission's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the township's financial statements that is more than inconsequential will not be prevented or detected by the Road Commission's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Road Commission's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above.

Compliance and Other Matters--As part of obtaining reasonable assurance about whether the Van Buren County Road Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information of Van Buren County Road Commissioners, management, Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.



Cary Jay Vaughn, CPA, CGFM  
Audit Manager  
Local Audit and Finance Division